

Stylez EXCHANGE

We at Stylez Exchange are committed to a policy of equal treatment and opportunity in every aspect of our employment relations without regard to race, color, religion, sex, national origin, age, disability, genetic information or any other legally protected class status. This includes, but is not limited to, recruiting, hiring selection for training, transfers, promotion, compensation, and any company sponsored social and recreational programs.

APPLICATION FOR EMPLOYMENT

NAME: _____ DATE: _____
 ADDRESS (Street, City, State, Zip): _____
 EMAIL: _____ SSN: _____ Telephone: (____) _____
 REFERRED BY: Advertisement Agency Person Other: _____
 Eligible To Work In The U.S.A? YES NO BIRTHDAY: _____
 Position Applying For: _____ Salary Expected: _____
 Date Available For Work: _____
 Previously Employed By Us? _____ If so, when: _____
 Other name(s) used while attending schools or places of employment indicated on this form: _____

AVAILABILITY

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Can you perform the functions of this job with or without reasonable accommodations? Yes No

If No, please explain: _____

Have you ever been convicted of a felony? Yes No

If Yes, please explain : (Note - A conviction alone will not automatically bar you from employment.):

EDUCATION

Name and Location	Course of Study	Scholastic Average	Dates of Attendance	Graduated?		
				Yes/No	Month/Year	Degree
High School/GED:			N/A		N/A	
College:						
Vocational						
Other						
Additional comments about education:						

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SKILLS

List Computer Software Packages In Which You Are Proficient: _____

Cash Register: _____ 10 key: _____

Other Skills: _____

What languages do you:

Speak fluently: _____

Write fluently: _____

Read fluently: _____

EMPLOYMENT HISTORY

(List Present or Most Recent Employer First)

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description: _____

Reason For Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description: _____

Reason For Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description: _____

Reason For Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description: _____

Reason For Leaving: _____

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AUTHORIZATION FOR BACKGROUND CHECK: *I authorize Stylez Exchange to verify employment, except as noted below, as well as conduct criminal and vehicular record check.*

Indicate Those You Do Not Wish Contacted: _____

Signed: _____ Date: _____

REFERENCES

Please list three persons other than relative or personal friends, who can judge your work ability.

(1) Name: _____ Occupation: _____

Address: _____ Phone: _____

(2) Name: _____ Occupation: _____

Address: _____ Phone: _____

(3) Name: _____ Occupation: _____

Address: _____ Phone: _____

Please use the space provided below to summarize any additional information necessary to fully describe your qualifications.

* PLEASE READ *

All information written on this application is complete and accurate to the best of my knowledge. I understand that any misrepresentation of facts in this application disqualifies me from further consideration - or if employed - is grounds for dismissal. I understand that any employment offer is contingent upon satisfactory references and I authorize Stylez Exchange to investigate past employment and education history, as well as references given on application.

I understand that if employed such employment may be terminated for just cause, or no cause, by Stylez Exchange or myself at any time. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its Owner, and then only when in writing and signed by the Owner, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I fully understand and agree to all statements above.

Signed: _____ Date: _____

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OFFICE USE ONLY

Interviewed By: _____ Date: _____
Referral Source: _____ Hired: _____ Not Hired: _____
Starting Date: _____ Position: _____ Salary: _____
Location: _____ Reporting To: _____